

## ACTON COMMUNITY HOUSING CORPORATION

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held July 30, 2008 at 9:00 AM in room 126 of the Acton Town Hall. Present and constituting a quorum for the purpose of conducting business were: Bernice Baran designated voting member, Dan Buckley, Kevin McManus, Naomi McManus and Nancy Tavernier.

1). Nancy Tavernier, Chairperson, called the Special Meeting to order at 9:00 AM.

2). Financial Report

Ms. Tavernier updated the members on the positive progress in getting the IRS to approve ACHC's tax exempt application. In addition to amended Articles of Organization that will be submitted to the Secretary of State's office, the ACHC Bylaws need to be revised to add the required IRS language about its public charitable status. Kevin McManus moved to approve the ACHC's amended Articles of Organization and revisions to the Bylaws. Dan Buckley seconded the motion and all members voted in favor. The revision package will be forwarded to the IRS in order that the ACHC's will receive a tax exempt status.

3). Old Business

Ms. Tavernier reviewed a draft memo to the Acton Board of Appeals in which the ACHC restated and revised comments on the Comprehensive Permit application for West Concord Development LLC (Alexan Concord). The ACHC's members discussed the memo and Kevin McManus moved to submit the revised comments as stated in Ms. Tavernier's draft dated July 25, 2008. Dan Buckley seconded the motion and all members voted to approve.

4). The Special meeting adjourned at 9:20 AM. The next Regular Meeting was scheduled for August 21, 2008 at 7:00 AM.

Respectfully submitted,

Naomi McManus, Clerk