

ACTON COMMUNITY HOUSING CORPORATION
Minutes, Monday, October 15, 2018, Room 126, Acton Town Hall

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on, at 7:30 PM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Bernice Baran, Laura Plaskon, Jennifer Patenaude, and Associate Member Corinna Roman – Kreuze, who was named a voting member for this meeting.
Guests: Pat Clifford and Ruth Thatcher

Nancy Tavernier, Chair, called the meeting to order at 7:30 PM. Bernice Baran was appointed Clerk for the meeting.

I. MINUTES The Minutes of the meeting on September 24 were read and approved.

II. FINANCIAL REPORT Ms. Tavernier reported that Steve Barrett will establish a separate account for the Mass Ave. Local Share Commitment. These will be held by the town until the project is fully funded and the funds are needed.

III. UPDATES

Regional Housing Services –Ms. Plaskon reported that the annual monitoring letters have been sent to all homeowners. She is preparing for the lottery for Post Office Square affordable units.

Kelley's Corner – The Committee is continuing its work on the infrastructure design with the expectation of bringing it back to a future town meeting.

Meeting Schedule – The meeting schedule for 2019 has been established.

IV. DEVELOPMENTS

Current Developments

146 Prospect St – The Selectmen are reviewing the issue about the removal of trees tonight.

Previously Discussed Developments

4 Piper Lane – This Proposal will be discussed by the Selectmen on November 5. ACHC approved the letter which will be sent to the Board which contains our recommendation that the number of units be reduced and that the design be revised.

Powder Mill Place – Acton has agreed to increase its sewer capacity to address Maynard's concerns. There are continuing discussions with both towns.

Avalon Expansion – The Selectmen are supportive of the Proposal for expansion of 86 rental units as an amendment to the existing Avalon development.

V. OLD BUSINESS

Community Engagement Initiative Program – The Committee is working on its Mission Statement and continues to meet monthly.

CPA Application – ACHC members approved the request for \$150,000 to replenish the Community Housing Program Fund.

VI. NEW BUSINESS

Local Share for 446 Mass Ave –The estimated cost for the design is \$115,200. ACHC voted to contribute up to \$60,000 toward this expenditure using the same matching grant as with the pre-development funds. These will come out of the local share previously voted of \$450,000.

Acton TV YouTube Video – Ms. Tavernier has presented information about ACHC for a video which will be available on YouTube.

The meeting was adjourned at 8:15 PM. ACHC's next meeting is scheduled for November, 19, 2018.

STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING:

Agenda for meeting on October 15, 2018

Minutes of September 24, 2018

Schedule for ACHC 2019 meetings

Chart of 40Bs on Pipeline for 2018

CPA Application

Report of Community Housing Fund and of CPA Spending from 2004-2018

Comments on Proposal for 4 Piper Lane

Documents for Piper Lane Proposal

Estimate from Daniel Barton for Design and Engineering for 446 Mass Ave