

CAC Meeting  
December 21, 2017

Call to order: 7:55pm

Meeting attendees:

Oleg Volinsky  
Steve Davidson  
Rich Logan  
Christine Simone – guest (potential new member)

Agenda

Citizen Concerns  
Town Residents survey  
Review Action Item Registry  
Committee Charter Status  
Annual Report  
Review and approve minutes from previous meetings

Citizen Concerns

- Amy Bisiewicz, APS IT person: “Stop depending on [obsolete] Comcast I-Net fiber...” – replace the 32 tuners in the Library with an arrangement that would enable VOD via Internet. Need to meet with her and with Brendan Hearn
- Oleg: FYI: Boxborough licensed for services from Littleton Public Television (pays \$64k/year) to man the studio and provide other services. Why did they go to Littleton and not Acton? Do we want to address this?

Town Residents Survey

- Town renewed Survey Monkey fee in late November – we are back on track
- Will begin the survey period in early 2018

Review Action Item Registry

- New action: Oleg to send out the Action Item Registry with draft agenda – approx. one week prior to meeting

Committee Charter Status

- Outstanding action (John to draft, send to Steve for comment)

Annual Report

- Rich shared paper copies of draft Annual Report to CAC members present, will send electronic copy for detailed review

Review and Approve Minutes from Previous Meetings

- Minutes from August 24, 2017 and November 7, 2017 were unanimously approved

For the record:

- Comcast license expires June 28, 2020
- Verizon license expires October 2, 2021

Meeting adjourned at 8:44pm