



Volunteer Coordinating Committee

Meeting Minutes

March 25, 2019

7:00PM

Room 121, Town Hall, 472 Main Street, Acton, MA 01720

Approved April 8th, 2019

Present: Gregory Hutchins (arrived 7:25PM), Hart Millett, Xuan Kong, and Fang Yang

Absent: None

1. Opening

Vice Chair Millett opened the meeting at 7:08PM

2. Regular Business

- A. Approval of Meeting Minutes – The meeting minutes from the VCC’s February 15, 2019 meeting were reviewed and approved by a vote of 3 Yes, 0 No (Hutchins was not present during this discussion).
- B. Staffing VCC Table at Annual Town Meeting – Xuan and Fang volunteered. Greg has prepared a one-page material to hand out.
- C. Update on Committee Openings/Appointments – Greg gave an update on Committee member appointments made by BOS since last VCC meeting, status of pending volunteer applications, and committee/board openings.
- D. Member Reports. – Fang reported that Sidewalk Committee is short of members.

3. New/Special Business [or other applicable agenda items]

- A. Hearing on Application by Danny Factor for Planning Board Membership
 - Mr. Danny Factor is an Acton resident. He is an attorney specializing in public interest law.
 - Mr. Danny Factor currently serves on Commission on Disabilities. He served as its access coordinator with responsibilities to approve building permit variances pertaining to compliance with ADA requirements. He reported a good working relationship with Acton Building Commissioner.
 - Mr. Danny Factor serves as a board director of Green Acton. He believes that he will be an asset to the Planning Board as it is important for the Planning Board members to understand sustainability
 - Mr. Danny Factor has attended Planning Board meetings previously.

Motion to forward Danny Factor’s name to the Board of Selectmen for further consideration to appoint as a member of Planning Board. Motion passed unanimously (4 Yes).



B. Hearing on Application by Sukhjinder Bajwa for Planning Board Membership

- Mr. Sukhjinder Bajwa is an Acton resident. He is a retired engineer.
- Mr. Sukhjinder Bajwa served as Building Chair for a Sikh Temple built in Westborough, MA. Throughout the project, he had extensive interactions with town of Westborough on building permit process.
- Mr. Sukhjinder Bajwa previously attended Planning Board meetings and had extensive interactions with town of Acton planning department. He felt that he can contribute to a stronger Planning Board.

Motion to forward Sukhjinder Bajwa's name to the Board of Selectmen for further consideration to appoint as a member of Planning Board. Motion passed unanimously (4 Yes).

C. Hearing on Application by Laurence Boisvert for Land Stewardship Committee Membership

- Mr. Laurence Boisvert is a resident of Acton for 25+ years. Professionally, he is a practicing attorney specializing in estate planning.
- Mr. Laurence Boisvert is an avid hiker and very familiar with Acton Conservation Lands and trails. He would like to give back to town by serving on Land Stewardship Committee.
- Mr. Laurence Boisvert previously served as president of Acton Rotary Club and also served as president of AB Boys Hockey Boosters Club.
- Mr. Laurence Boisvert has attended Land Stewardship Committee meeting and he is interested in becoming an associate member at this time.

Motion to forward Laurence Boisvert's name to the Board of Selectmen for further consideration to appoint as an associate member of Land Stewardship Committee. Motion passed unanimously (4 Yes).

4. Adjournment

At 9:10PM., it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

Documents and Exhibits Used During this Meeting

- Meeting minutes of February 15, 2019;
- Application for Planning Board by Danny Factor
- Application for Planning Board by Sukhjinder Bajwa
- Application for Land Stewardship Committee by Laurence Boisvert