

## Volunteer Coordinating Committee

Meeting Minutes [Approved June 10, 2019]

April 22, 2019

7:00PM

Room 121, Town Hall, 472 Main Street, Acton, MA 01720

**Present:** Gregory Hutchins, Xuan Kong, Hart Millett, and Fang Yang.

**Absent:** None

### 1. Opening

Chair Hutchins opened the meeting at 7:05PM

### 2. Regular Business

- A. Approval of Meeting Minutes – The meeting minutes from the VCC's April 8<sup>th</sup>, 2019 meeting were reviewed and approved by a vote of 4 Yes.
- B. Update on Committee Openings/Appointments – Greg gave an update on Committee member appointments made by BOS since last VCC meeting, status of pending volunteer applications, and committee/board openings.

### 3. New/Special Business [or other applicable agenda items]

#### Hearing on Application by Aaron Moore for Land Stewardship Committee

- Mr. Moore is an Acton resident for 15 years. Professionally, he is an administrative patent judge with United States Patent and Trademark Office.
- Mr. Moore loves the outdoors and is comfortable working outside.
- Mr. Moore previously served on Historic District Commission.
- Mr. Moore has attended a Land Steward Committee meeting.
- Mr. Moore attends town meeting regularly.
- No apparent conflict of interest exists.

Motion to forward Aaron Moore's name to the Board of Selectmen for further consideration to appoint as an associate member of Land Stewardship Committee. Motion passed unanimously (4 Yes).

Logistics on Keeping Track of Volunteer Applications. Committee members had a brief discussion on how to keep track of volunteer applications. Fang volunteered to be in charge.

### 4. Adjournment

At 8:04PM., it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

## **Documents and Exhibits Used During this Meeting**

- Meeting minutes of April 8<sup>th</sup>, 2019.
- Application for Land Stewardship Committee by Aaron Moore.