



## Cemetery Commission

MEETING POSTED: YES

DATE: 5/15/2019

TIME: 2:00pm

PLACE: Kennedy Building 104 Concord Road

MEMBERS PRESENT: Joe Will, Dana Snyder-Grant

ALSO PRESENT: Joan Gardner, Tom Tidman, Shawn O'Malley, Frank Ramsbottom, Kim Clark

### 1. Opening

Chair Joe Will opened the meeting at 2:01pm

### 2. Regular Business

- A. Approval of Meeting Minutes – The meeting minutes on 4/10/19 from the Cemetery Commission were reviewed and approved by a vote of 2-0 with no amendments.

### 3. New/Special Business

A. Handicap accessibility review- Frank Ramsbottom Building Commissioner spoke on multiple items that the Natural Resources crew will look at to make the Kennedy building ADA compliant

B. New section at Woodlawn cemetery was discussed-Superintendent along with the Engineering dept has mapped out the new Section at Woodlawn Cemetery. It will have 169 full 2 grave lots and 160 cremation lots. All will be able to have an upright monument.

C. A draft for street signs for Woodlawn cemetery was looked at. We will have 3 signs entering the cemetery to lead to the office and 3 signs leading to the exit.

D North Acton Cemetery will be considered by the Massachusetts Historical Commission for nomination to the National Registry of Historic Places. Listing provides recognition and assists in preserving our nation's heritage and assures protective review that might affect the character of the property. The meeting at which the nomination will be considered is June 12, 2019.

### 4. Consent items

- A. Tree work from Mayer Tree Company was approved to be taken from Old Per care trust for removal of marked trees in Mt Hope cemetery. Total price is \$5500  
Motion was made and approved 2-0.



## **Adjournment**

At 3:00p.m., it was moved and seconded to adjourn the meeting.  
The motion was approved unanimously.  
Next meeting scheduled for 6/12/19

## **Documents and Exhibits Used During this Meeting**

- Meeting minutes of April 10, 2019