

Minutes of TAC meeting 7/23/09

--Who will review the proposals from responders to RFP's Steve Ledoux is putting out? Who decide?

--Include TAC oversight in vendors' contract

--Keep question in mind about using funds from the parking lot to transport commuters to other lots.

--Job description for Transportation Coordinator:

\$20 per hour.

Qualities:

Oversee dispatch operations

familiarity with Acton

familiarity with small town suburban transportation issues

transportation planning experience/education

logistics

ability to measure ridership, demand, route and time, headways,

ability to evaluate success

branding, advertising

negotiate with potential funding sources

include local business

communicate with vendor during hiring and operations

Places/names

Center for Transportation Studies

Northeastern Logistics program

State employment

Local paper

Town website

MBTA

Local govt.

state legislators' office

all boards and committees

all the same vendors' (?)

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Localmotion

Ed Weiner

Transaction

Lexpress

Road Runner

LRTA

MART
MWRTA
COA
MBTA
Monster's Van
Clocktower runner
Yankee bus
Merrimac Valley RTA
C and L
Sunshie Cab
Laidlaw
Bedford
School Bus dept.
Case
4th of July Shuttle

--Two ice cream data-entry parties planned: July 28 and Aug. 2, 6:30 to 9,
Clocktower Place at Cambridge In Focus

--To do's:

Talk to Lots

Consider rebalancing numbers

Got to BOS in 1 or next 2 meetings, request meters, especially packed lately and
concerns about fall and upcoming institution of shuttle.

--Timeline for RFP coordination/planning

--Timeline for RFT for vendor

Mon. 7/27 Give S Ledoux our info

8/5 Steve sends out RFP's ?

9/14 due date for vendor

ASAP is due date for grant coordinator

2 TAC meetings

Decide by 10/1

Ideally start service 11/1

Questions for applicants: How quickly can you begin service (we are aiming to start
this fall). What ideas do you have for sustaining after Suburban mobility?

Next meeting: Aug. 27.

--Franny Osman