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1288.

ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES
April 15, 2010

Present: Dennis Sullivan, Bernice Baran and Robert Whittlesey
Absent: Ken Sghia-Hughes and Nancy Kolb
Also Present: Kelley Cronin

Mr. Whittlesey called the meeting to order at 2:00 p.m.

Ms. Cronin presented the Contract for Financial Assistance from the Commonwealth of Massachusetts Department of Housing and Community Development for the design work for the replacement of boilers at Sachem Way and 128 Parker Street.

Attached are the excerpts from the meeting.

The meeting was adjourned.



Respectfully Submitted,
Kelley A. Cronin
Executive Director

**ACTON HOUSING AUTHORITY**

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**EXTRACTS FROM THE MINUTES OF
A SPECIAL MEETING OF THE
ACTON HOUSING AUTHORITY
HELD ON THURSDAY, APRIL 15, 2010**

The members of the Acton Housing Authority met in special session at 68 Windsor Avenue in the Town of Acton, Massachusetts, at 2:00p.m. on Thursday, April 15, 2010. The Meeting was called to order by the Chairperson, and upon roll call, those present and absent were as follows:

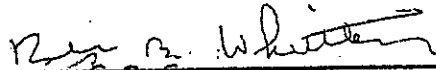


PRESENT: Robert Whittlesey, Chairman
Dennis Sullivan, Vice-Chair
Bernice Baran, Treasurer

ABSENT: Ken Sghia-Hughes, Assistant Treasurer
Nancy Kolb, Secretary

WAIVER OF NOTICE OF, AND CONSENT TO SPECIAL MEETING

1290.

We, the undersigned, constitute all of the members of the Acton Housing Authority hereby accept service of the foregoing NOTICE OF SPECIAL MEETING, waiving any and all irregularities in such service and in said NOTICE OF SPECIAL MEETING, and we do hereby consent and agree that the said members of said Authority shall meet at the time and place named in said NOTICE OF SPECIAL MEETING and for the purposes stated therein.

	Robert Whittlesey
	Dennis Sullivan
	Bernice Baran
	Nancy Kolb
	Ken Sghia-Hughes

The following resolution was introduced by Mr. Whittlesey, read in full and considered:

RESOLUTION AUTHORIZING CONTRACT FOR CAPITAL
IMPROVEMENT WORK PLAN CONTRACT
FOR
STATE-AIDED CAPITAL IMPROVEMENT WORK PLAN NO. 1004
FOR HOUSING PROGRAM 667-2/705-1 MCCARTHY VILLAGE AND
705-3 PARKER STREET HEATING UPGRADE. NOW, THEREFORE,
BE IT HEREBY RESOLVED BY THE MEMBERS OF THE ACTON
HOUSING AUTHORITY, AS FOLLOWS,

Section 1. The Authority shall enter into a contract with the Commonwealth of Massachusetts in the form submitted at this meeting and contract in the name of Acton Housing Authority under its corporate seal, and the Secretary is hereby authorized to attest to the same.

Section 2. The Authority hereby requests the Director of the Department of Housing and Community Development (Commissioner of the Department of Community Affairs) enter into such contract with the Authority and the Commonwealth of Massachusetts to approve such contract.

Section 3. The Officers of this Authority shall be, and they are hereby authorized and directed, on and after the execution of said contract by the respective parties thereto, to do and perform on behalf of the Authority all acts and the things required of the Authority to perform fully all of its obligations thereunder.

Section 4. This resolution shall be effective immediately. Robert Whittlesey
moved that the foregoing resolutions be adopted as introduced and read, which motion was seconded by Dennis Sullivan, and upon roll call the "Ayes" and "Nays" were as follows:

Ayes 3 Nays 0

The Chairperson thereupon declared said motion carried and said resolution adopted.

(ATTACHMENT NO. 1)
CERTIFICATE

I, the undersigned, the duly appointed, qualified and acting Secretary of the Acton Housing Authority, do hereby certify:

THAT the attached extract from the minutes of the Regular meeting of the members of said Authority held on April 15, 2010 is a true and correct copy of the original minutes relating to the matters set forth in said attached extract.

THAT the copy of the Resolution appearing in said attached extract and of the form of Contract for Capital Improvement Work Extension, State-Aided Capital Improvement Work Plan No. 1004 of the Document Book is a true and correct copy of the Resolution adopted and Contract approved at said meeting and on file and of record that the form of the contract referred to is identical with the form of the executed contract a conformed copy of which is attached hereto.

THAT on the date of this meeting each member present and voting was a resident of the Town of Acton.

THAT notice of such meeting was duly filed forty-eight hours prior thereto with the Town clerk of the Town of Acton in accordance with the requirements of M.G.L. c.39 sec.23B as amended.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of said Authority this 15th day of April, 2010.

Kelley Cronin 4/15/10

Kelley Cronin, Secretary

(ATTACHMENT NO. 2)

A copy of the NOTICE OF MEETING, Pursuant to M.G.L. c.39 sec.23B, as amended, with the CERTIFICATE AS TO SERVICE OF NOTICE OF MEETING attached thereto was read and ordered spread upon the minutes of this meeting and filed for the record.

NOTICE OF MEETING

Notice is hereby given in accordance with M.G.L. c.39 sec.23B, as amended, that a meeting of the Acton Housing Authority will be held at 2:00 p.m. on Thursday, April 15, 2010 at the Acton Housing Authority, 68 Windsor Avenue in the Town of Acton.

Acton Housing Authority
March 23, 2010

By: Kelley A. Cronin
Title: Executive Director

CERTIFICATE AS TO SERVICE OF NOTICE OF MEETING
(M.G.L. c.39 sec.23B, as amended)

I, duly appointed, qualified, and acting Clerk of the Acton Housing Authority do hereby certify that on April 12, 2010 I filed in the manner provided by M.G.L. c.39 sec.23B, as amended, with the Clerk of the Town of Acton A NOTICE OF MEETING of which the foregoing is a true and correct copy.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said Authority this 15th day April, 2010.

Kelley A. Cronin 4/15/10

Executive Director