

**ACTON COMMUNITY HOUSING CORPORATION**  
**Minutes Thursday, October 6, 2011**  
**Room 204, Acton Town Hall**

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on October 6, 2011 at 7:30 PM in room 204 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Bernice Baran, Jennifer Patenaude and Corrina Roman-Kreuze.

Guests: Janet Adachi, Member Board of Selectmen. Pat Clifford, Member Finance Committee, Peter Conant, Architect, The Meadows

Ms. Tavernier, Chair, called the meeting to order at 7:30PM. Bernice Baran was appointed Clerk for this meeting.

- I. Minutes from meeting on September 15th were read and approved.
- II. Financial Report – Ms. Patenaude, Treasurer gave the financial report. The
- III. ACHC Annual Report for 2010-11 has been filed with the Secretary of State.  
Fund Totals are as follows:  
Beginning Balance at Middlesex Bank -\$136,582.51  
Interest gained - \$27.49  
Madison Place deposit - \$500  
Debit for Closing cost assistance at 99 Parker St. -\$5,000  
Present Balance - \$132,110

III. Updates

**99 Parker St.** Both closings have been postponed until the end of October because of work which needs to be completed.

**Lillian Road.** Nothing has been heard from MAHousing.

IV. Old Business

**Mass Ave House** Nothing has been heard from any conversations with Bank of America. The Habitat Director is away.

**Acton 2020.** A summary of the last meeting on Goals and Implementation for Affordable Housing was presented. The next Open Meeting on all Plans will be on November 9th. Committee members were encouraged to attend.

**The Meadows.** Peter Conant presented updated architectural drawings. They now include plans for the duplex to be purchased by the Housing Authority which will have one front and one side entrance to provide conformity with the other homes. The next step for the developer is to present a completed application to the Committee for review and then on to the Board of Selectmen.

## V. New Business

**CPA Request.** It was agreed that a formal request for funding will not be submitted for the next funding cycle. Instead, The Committee will inform the CPC that a request will be forthcoming for the following year for funds for an Affordable Housing Needs Assessment and Housing Production Plan. This is contingent on the results of the 2020 Committee on affordable housing and will position us for a leading role in guiding this effort.

**Refinancing Request.** A refinancing request from a unit owner in Westside Village has been rejected by DHCD. The combined debt would be \$185,000 which is greater than the maximum resale price.

**Next Meeting will be on October 20th at 7 PM in Room 126 at Town Hall.**

### **Statement of Documents Used for this Meeting:**

Minutes of Meeting of September 15, 2011