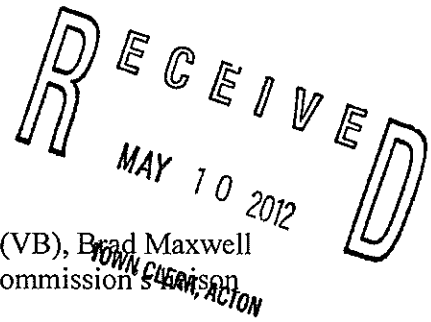


Acton Historical Commission
Meeting Minutes – April 11, 2012
7:30 p.m., Acton Town Hall, Rm. 126



AHC Members Present: Bill Klauer (BK), Bill Dickinson (BD), Victoria Beyer (VB), Brad Maxwell (BM), Jim Chiarelli (JC) and David Clough (DC), the Commission's representatives to the Board of Selectmen

1. BK called the meeting to order. Minutes for the Commission's March 2012 meeting were reviewed and approved.
2. As a matter of new business, the new owner of 497 Main Street attended the meeting and asked the Commission for advice regarding potential renovations to the house.
3. Next, the Commission discussed the Central Street Planned Conservation Residential Community. The Commission reviewed and revised its draft comment letter, and unanimously approved the letter as revised. The letter will be sent to the Planning Board.
4. Discussion then turned to the Asa Parlin House at 17 Woodbury Lane. BD reported that we are currently waiting for the selected architect to return the signed contract. If not received by April 13, 2012, then the next architect finalist will be contacted.
5. VB next updated the Commission regarding approval of Community Preservation Act projects. All recommended historical restoration projects recommended for CPA funding at Town Meeting were approved.
6. The Commission continues its work on the survey of the Town's historical cemeteries. JC will assist BK with drafting the RFP for the consultant to perform the surveys, and will also meet with Dean Charter, so the work can be put out to bid in May.
7. The Commission next discussed possible ways to publicize its historic plaque program. The Commission resolved to evaluate and pursue a post card mailing that will be targeted to houses listed on the Cultural Resource List. BD will obtain a quote for printing and mailing post cards, and afterward, the Commission will begin compiling the addresses and drafting the card text.
8. Finally, the Commission reviewed the communications received recently, and BK will respond to the inquiries received from Rockport, MA regarding our demolition delay bylaw and from the Planning Board regarding 49 Summer Street.

Meeting adjourned at 9:20 p.m.

Respectfully submitted,

Brad Maxwell, clerk

Cc: Town Clerk
Town Manager
Town Library
Historic District Commission