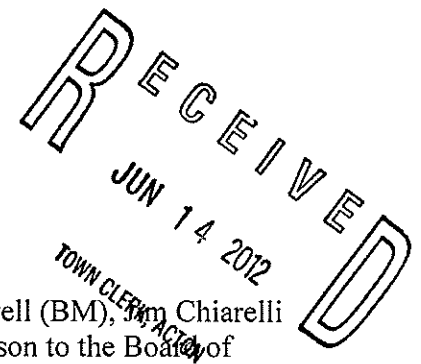


Acton Historical Commission
Meeting Minutes – May 9, 2012
7:30 p.m., Acton Town Hall, Rm. 126



AHC Members Present: Bill Klauer (BK), Victoria Beyer (VB), Brad Maxwell (BM), Tom Chiarelli (JC) and David Clough (DC), the Commission's liaison to the Board of Selectmen

1. BK called the meeting to order. Minutes for the Commission's April 2012 meeting were reviewed and approved.
2. Next, BK noted that our access form to tour the Bruce Freeman Rail Trail bridges in North Acton has been executed by the Town, so the Commission next needs to schedule a time for a site-walk of the bridges.
3. The Commission then discussed the Central Street Planned Conservation Residential Community ("PCRC"). BK reported that the last Planning Board meeting raised a number of questions about the PCRC and was then continued to the Board's June meeting. The Commission will continue to track the PCRC plans as they proceed with the Planning Board and Conservation Commission.
4. Discussion next turned to the Asa Parlin House at 17 Woodbury Lane. The selected architect has executed the contract and is beginning the design work for stabilization of the structure.
5. DC provided the Commission with an update regarding Community Preservation Act funding for Exchange Hall for elevator installation.
6. BK then discussed the survey of the Town's historical cemeteries. BK and JC prepared a draft RFP for the consultant to perform the surveys. VB will obtain a copy of the original award letter to assist with finalizing the RFP. The Commission may also consult with the Massachusetts Historical Commission for examples of similar RFPs from other towns.
7. The Commission next discussed its plans to publicize its historic plaque program with a post card mailing to houses listed on the Cultural Resource List. The Commission will continue with pricing the mailing, and compiling the addresses and drafting the text for the post cards.
8. Finally, DC informed the Commission that the Board of Selectmen, on suggestion from the Finance Committee, is considering a space needs study to aid with a determination of the uses for the Windsor building in West Acton.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Brad Maxwell, clerk

Cc: Town Clerk
Town Manager
Town Library
Historic District Commission