

Acton Board of Health

Room 126, Acton Town Hall
Acton, MA 01720

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TOWN CLERK, ACTON

July 29, 2013

Members Present: Michael Kreuze -Chairman, Dr. William Taylor and Mark Conoby
Robert Oliveri-Associate with Voting Rights

Staff Present: Doug Halley-Director
Weiyuan Sun-Administration

Other Present: Daniel Coughlin, Tom Bergin, John Margeson, Katie Green and
Peg Mikkola

Location: Room 126, Town Hall, Acton, MA 01720

The meeting was called to order at 7:32 P.M.

Life Supply-2 Eastern Road - Hazardous Material Application

The Health Department received a Hazardous Material Application from Life Supply for a medical quantity of liquid oxygen. Life Supply has been designated a category eight in the Hazardous Materials Storage Large Industry. Mr. Margeson stated that Life Supply will only refill small tanks of liquid oxygen. Due to safety concerns, Life Supply has been using trucks to transfer the oxygen tanks outside of buildings; and the facility will monitor safety issues and follow further fire department regulations.

On a motion made by Mr. Conoby, seconded by Dr. Taylor, the Board unanimously voted to approve the Hazardous Material Control Permit to Life Supply, 2 Eastern Road with following conditions:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDSs must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
9. Floor cleaning procedures and bathroom sanitation products shall us only nontoxic and biodegradable cleaning compounds.

11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.
29. All exterior above ground storage tank areas shall have secondary containment, as well as be protected from the elements and have restricted access from the public.

Quail Ridge Treatment Plan-Hazardous Material Application

The Health Department received a Hazardous Material Application from Quail Ridge for the new waste water treatment plan. The treatment plant operations will be located in the maintenance building at Quail Ridge for the new homes that are being built by Pulte Homes. The treatment plant has been designated a category four as a Hazardous Material User and category nine in the Hazardous Material Storage Small Industry. Mr. Daniel Coughlin indicated that all waste water goes to the treatment plant and chemicals are only used when bases are needed.

On a motion made by Mr. Conoby, seconded by Dr. Taylor, the Board unanimously voted to approve a Hazardous Material Control Permit for Quail Ridge Treatment Plant with following conditions:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Material Safety Data Sheets (MSDS) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be retained and available upon request.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
13. A safety eye wash station shall be installed where any Hazardous Materials or Wastes are handled or used.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.

15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.
38. The Acton Board of Health must be notified during any change of owner/operator of this establishment.

Board of Health Rules and Regulations

The Health Department has entered the new tobacco regulations that went to effect on July 1st, 2013 into the Acton Board of Health Rules and Regulations. The Board would like to review the Rules and Regulations every three years as well evaluate the daily issues first. For instance, re-assess Article Four and Article Twelve. The Board also likes to evaluate one article at the time in future meeting.

Other-Department Update

Nursing Department- The Nursing Department has been a successful provider for the individual Home Health Care and has had an excellent quality of service towards Acton residents. The goal of the Nursing Department is for the at-home patients to have high-quality care. In 2013, the patients' referral and the finance flow have been accelerating.

Individual sewage disposal system- The Health Department has received more Title 5 Reports and replacement applications for individual sewage disposal systems. This indicates that the re-sale market has improved for Acton residents.

Mosquito- Town of Acton has belonged to the Central Massachusetts Mosquito Control Program since 1989. Their location services include both North and South of Inter Highway 128 and East of Inter Highway 495. An Acton property owner can either request mosquito spraying or request to be placed on the no spray list. The Health Department has not received a positive report of Eastern Equine Encephalitis (EEE).

Lyme Disease-The "Be Tick Smart" program, Damminix Tick Tubes are available in the Health Department for people to purchase.

Electronic Permit Tracking-Sheryl Ball, Evan Carloni and Weiyuan Sun will attend classes for Electronic Permit Tracking.

Adjournment

On a motion made by Mr. Conoby, seconded by Dr. Taylor, the Board unanimously voted to adjourn at 8:37 P.M.

Respectfully Submitted,



Weiyuan Sun
Acton Board of Health



Michael Kreuze -Chairman
Acton Board of Health