



ACTON PLANNING BOARD

Minutes of Meeting  
June 17, 2014  
Acton Town Hall  
Room 204

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AUG 20 2014

TOWN CLERK  
ACTON

Planning Board members attending: Mr. Jeff Clymer (Chair), Mr. Roland Bourdon, Mr. Ray Yacouby, Mr. Derrick Chin and Mr. Rob Bukowski.  
Also present: Kristen Guichard, Assistant Planner; Kim Gorman, Planning Board Secretary

Mr. Clymer called the meeting to order at 7:30 PM.

Mr. Michael Dube arrived at 7:45 PM.

**I. Citizens' Concerns** - None

**II. Consent Agenda – Draft Minutes of 05/02/14**

The minutes of the May 20, 2014 meeting were approved as amended.

**III. Reports**

**EDC** – The Committee discussed changing membership; to consist of 1 member from the Board of Selectmen, 1 member from Finance Committee and 2 members from the Planning Board.

**Committee to Review Groundwater Protection Dist. Bylaw:** The committee met with the Board of Water Commissioners to revise the language and other items within the Groundwater Protection District Bylaw. The committee welcomes comments on the Request for Proposals (RFP), no later than Monday. The (RFP) will be released on June 30.

**Kelley's Corner Improvement Initiative** –The Committee is working with the consultants (Cecil Group) on how best to organize and present the alternatives to public. They plan to hold their next public workshop in September.

**CPC** – The next committee meeting is August 14, 2014.

**WRAC** – The Committee is reviewing staff comments on the draft stormwater bylaw. They would like to discuss the fee schedule with Finance Committee as they are recommending outside consultant support to assist with the enforcement of the added regulations in the bylaw.

**IV. – Community Lane Request Letter to PB**

**Renaming No Name Road to Community Lane (MGL c. 85 S. 3A)**

Mr. Keith Hague, Senior Project Manager, of E&A Northeast, LP (property owner of 295 Main Street) presented the request to rename their private way, "No Name Road" to "Community Lane" under MGL c. 85 S. 3A. The requested street name was reviewed by Town staff and did not have conflict with any other street names. The Board voted unanimously to approve the requested street name, "Community Lane."

**V. Discussion with Peter Berry Selectman's Planning Board Liaison**

Mr. Peter Berry introduced himself to the Board as the new Planning Board Liaison appointed by the BOS.

The Board thanked Mr. Berry for attending the meeting.

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Approved: Yes

## **VI. Other Business**

1. Ms. Guichard gave a PowerPoint presentation on a proposed zoning change to allow Planned Conservation Residential Community (PCRC) through the subdivision process and incorporate an open space design process. Planning Board members identified high priority zoning articles for a potential fall town meeting.
2. PB Priorities:
  - Planned Conservation Residential Community
  - Senior Housing
  - Outdoor Sales (Farmer's Markets)
  - Political Signs
  - Brookside Shops
  - Outdoor Lighting
3. Administrative Updates - None at this time.
4. Discuss Summer Schedule – Will discuss future agendas to possibly cancel any summer meetings.
5. Planning Board Re-appointments – Board members (Mr. Jeff Clymer, Mr. Roland Bourdon, Mr. Ray Yacouby, Mr. Derrick Chin and Mr. Rob Bukowski) agreed to be reappointed and have emailed the VCC.

The meeting was adjourned at about 9:15 PM.

Respectfully Submitted,  
Kim Gorman  
Planning Board Secretary