



Town of Acton Recreation Commission

MINUTES
DATE: NOVEMBER 10, 2014

ROOM 121, ACTON TOWN HALL

ATTENDEES	Recreation Commission members present were Ms. Bridget McKeever-Matz, Chair, Ms. Betsy Mercier, Commissioner, Mr. Joe Will, Commissioner, Ms. Cathy Fochtman, Recreation Director, Ms. Melissa Rier, Natural Resources, Ms. Cheryl Getsick, Secretary
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AGENDA TOPICS - Meeting called to order 9:30 AM

TOPIC: CITIZENS CONCERNS

DISCUSSION	None to report
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CONSENT AGENDA

DISCUSSION	October 7, 2014 minutes
ACTION ITEM	October 7, 2014 minutes accepted as amended, 3-0

TOPIC: Action Item Review: Ms. Fochtman will contact the model airplane club for discussion.

TOPIC: SCHOOL YARD NATURAL PLAYGROUND PROJECT

DISCUSSION	CPC funds will be requested for these projects at the elementary schools. Questions regarding eligibility to fund Blanchard School in Boxborough will be addressed by Ms. Fochtman to Ms. Sullivan. The implementation of design, locations, Parker Damon plan in question. Handout presented.
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TOPIC: PROGRAM AND FACILITY FEES

DISCUSSION	New fees proposed and accepted; motion accepted 3-0
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REPORTS:

DISCUSSION	<ul style="list-style-type: none"> a) NARA Pavilion- Meeting with contractor for remaining outstanding construction items. Landscaping remains to be completed by Natural Resources and Recreation. b) Comfort Station – Ms. Fochtman will meet with the Miracle League Board to discuss timeframe and cost of the project. c) Morrison Farm – Reviewed current plot renters and renewal process. d) TJ O’Grady – Bid documents are written and will be reviewed by Ms. Fochtman and Town Counsel. e) Playgrounds - Ms. Rier completed inspections of all playgrounds. Minor maintenance is needed at each site. Ms. Fochtman met with Forte Landscaping regarding the installation of the playground equipment at Elm Street.
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NEW BUSINESS/DISCUSSION: WINTER CARNIVAL ON FEBRUARY 7, 2015

MEETING ADJOURNED TIME:	Meeting adjourned at 11:00 AM
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*Supporting and referenced documentation relating to these minutes are available on the DocuShare site; <https://doc.acton-ma.gov/dsweb/View/Collection-1985>