

ACTON COMMUNITY HOUSING CORPORATION
Minutes Thursday, December 11, 2014 Room 126, Acton Town Hall

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on Thursday, December 11, 2014, at 9:15AM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Jennifer Patenaude, and Lara Plaskon. Associate member Corrina Roman Kreuze was made a voting member for this meeting.

Guests: Connor, Lara's son.

Nancy Tavernier, Chair, called the meeting to order at 9:20AM. Nancy was appointed Clerk for the meeting.

- I. The **Minutes** from the Meeting of 11/6/14 were read and approved.
- II. Updates

Housing Production Plan

Nancy reminded the members about the Public Forum for the Housing Production Plan to be held December 11 at 7PM in room 204 of Town Hall. About 75 people took the survey and a dozen or so RSVP'd that they would be coming, many more are expected.

Roof at 4 Dunham Lane

Nancy reported that she had been contacted by the homeowner and the roof was leaking around the chimney after the roof replacement. The Building Commissioner is going to do a site visit.

- III. New Business

Annual Report

Approved by the members and submitted to the Town Report Committee

Community Preservation Committee presentation

Nancy reported that the presentation to the Community Preservation Committee went well and they understood the need for funding the action items that come out of the HPP. The Housing Authority requested \$35,000 to hire a consultant to explore new housing units perhaps an assisted living component.

Capital Improvement Assistance

Members reviewed the request for assistance from an owner in Harris Village for an emergency replacement of a hot water heater. The ACHC program allows grants of up to 100% of the cost if the applicant's income is below 50% of the Area Median

Income. In this case, her income is considerably lower and the cost of the repair would be 10% of her income. It was voted to pay for the full cost of the replacement of the tank at \$1675.

Adjournment

The meeting was adjourned at 9:40AM. The next ACHC meeting will be January 15, 2015

STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING:

Agenda, December 11, 2014

Minutes, November 6, 2014

Capital Improvement Application and quotes

ACHC Annual Report 2014