

**ACTON COMMUNITY HOUSING CORPORATION**  
**Minutes Thursday, April 16, 2015, Room 126, Acton Town Hall**

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on Thursday, April 16, at 7:00 PM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were members Nancy Tavernier, Bernice Baran, Dan Buckley, who was appointed voting member for this meeting, Jennifer Patenaude, and Bob Van Meter.

Nancy Tavernier, Chair, called the meeting to order at 7PM. Bernice Baran was appointed Clerk for the meeting.

I. The **Minutes** from the Meeting on March 12 were read and approved.

II. **Financial Report**

ACHC's Balance Sheet indicates that total assets as of 3/31/2015 are \$242,335. Ms Patenaude and Ms. Tavernier stated that they have reviewed the monthly statements. It was moved, seconded, and voted to approve the monthly report.

III. **Old Business**

**Meadows Lottery:** Thirteen eligible families, four of whom work or live in Acton, have applied.

**Morrison Farmhouse:** The Morrison Farm Committee has endorsed ACHC's recommendations with the proviso that access to the community gardens and fields should not be moved. A letter has been sent to the Board of Selectmen with the Committee's proposals.

IV. **New Business**

**New Developer Interest:**

**1) Maple and Martin St.:** Ms. Tavernier has met with Wendy Cohen who hopes to build sixteen units on three contiguous parcels of land across from Jones Field.

**2) 456 Massachusetts Ave.:** The developer has withdrawn his application to the Planning Board for a special permit.

**3) 536 Massachusetts Ave. :** Members of the AHA and ACHC looked at a 5 unit apartment building in West Acton Village selling for \$699,000. A couple has placed a bid on this property. AHA considered putting in a back up offer but there too many questions to make a timely move.

**Closing Cost Assistance Request:** ACHC members voted to grant \$2,500 to be used toward the down payment for a property buyer at Quail Ridge contingent on the approval of the applicant's mortgage.

**Somerset Hills:** DHCD has approved the resale of a condominium unit priced on the owner's original cost of \$130,000.

**Capital Improvement Program Revision:** ACHC voted to add a question regarding assets to its

application form.

**V. Updates**

**Elm and Arlington St.:** The developer is continuing to plan for the houses and the group home.

**Housing Production Plan Forum:** The deadline for completing the Plan has been extended to the end of September. The final Public Forum will be held on May 14.

**Regional Housing Services Website:** There is a new website. The plan is for each town to have its own page with local contacts and information..

The meeting was adjourned at 8:15.

**THE NEXT MEETING OF ACHC WILL BE ON MAY 7th.**

**STATEMENT OF DOCUMENTS USED FOR THIS MEETING:**

Agenda for 4/16/2015

Minutes from 3/12/2015

Balance sheet and General Ledger as of 3/31/2015

Copy of Memo from Morrison Farm Committee to BOS

Property Listing of 536 Mass Ave.

Application for Down Payment Assistance

Proposal for Revision to Capital Improvement Application

Announcement of Forum on Housing Production Plan