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**BOARD OF SELECTMEN AND SEWER COMMISSIONER'S MEETING**

**June 20, 2016  
Francis Faulkner Room 204  
Regular Meeting 7:00 PM**

Present: Peter J. Berry, Janet K. Adachi, Katie Green, Chingsung Chang, Town Manager Steven Ledoux, Lisa Tomyl, Recording Secretary

Absent: Franny Osman

Chairman Berry opened the meeting at 7:00 PM

Mr. Berry led the audience in the recitation of the Pledge of Allegiance

**Citizens' Concerns**

Mary Lynn Miller – 5 Patrick Henry Circle – Mary Lynn said she was interested in the next steps in the Senior Center lease process. Mr. Ledoux stated the town put out an RFP to lease space and received 3 responses, which they will review first to see if they meet the criteria listed in the RFP and then also to see which is in the best interest of the Town. The Committee he put together to review the RFP must look at the benefits of the space provided and then after, they will look at a sealed monetary bid for the proposals. Ms. Miller asked if town funds were already committed for this lease. Mr. Ledoux said that the Town Meeting just approved the Town Manager and Board of Selectmen to issue an RFP and we would have to go to Town Meeting to seek appropriation for any funding toward a lease.

**Chairman's Update and Operational Update:**

Mr. Berry – The Independence Day Celebration is coming up on Saturday 7/2 and will feature the Baja Brothers with fireworks at 9:30. Mr. Berry encouraged the use of the free shuttle to facilitate parking. On 7/18, the Board of Selectmen will hold a special meeting for the continued hearing on the Concord Water Treatment Plant proposal. The Board of Selectmen held their Goal Setting meeting on 6/8 to discuss both Short and long Term Goals. These are on the agenda tonight for final discussion and vote. We received a letter from MassDOT regarding Kelley's Corner infrastructure funding. We will be discussing the future of the Kelley's Corner Steering Committee on later tonight. Mr. Berry added that the Town cannot continue to operate without the service of our volunteer citizens to ensure the town runs as it's supposed to, so the Board urges citizens to get involved on one of the many committees – democracy needs you.

Mr. Ledoux - Dick Calandrella passed away this morning. He was a 40 year resident in town and very active in many committees. He will be missed by many in town. The Finance Association Members of America have awarded our town a Certificate of Excellence in Financial Reporting based on the town's FY15 audit submission. This is a significant accomplishment by our finance department. We are entering into a contract with Peregrine for electrical aggregation and on July 11<sup>th</sup>, we will have a public hearing on a draft aggregation plan.

**Public Hearings and Appointments**

7:10 PM – Common Victualler, Ginger Court – Mr. Berry read the public hearing notice. Present representing Ginger Court is Po Pai, owner/manager. Ms. Adachi asked if this was the same Ginger Court that was previously on Great Road. Mr. Pai acknowledged that it was. She then brought up the issue of needing approval from the Planning Department for their sign. Mr. Pai said they had submitted an application for the sign today. Ms. Green moved to approve the application for Ginger Court for a common victualler license, Mr. Chang seconded. All Ayes 4-0.

7:15 PM – South Acton Train Station Meter Rate Increase – Mr. Berry introduced the South Acton Train Station (SATS) meter rate increase proposal. He outlined a letter from the South Acton Train Station Advisory Committee (SATSAC) recommending a meter rate increase. Several points were mentioned from the letter regarding the reasoning behind the proposal and SATSAC's opinion, including comparative prices with surrounding towns. Ms. Green said she accepts the recommendation of SATSAC's recommendation to increase the parking meter rates. Ms. Adachi said she is inclined to adopt the recommendation of SATSAC and Mr. Chang added that he agrees with SATSAC's recommendation. Ms. Green noted that the resident sticker is significantly reduced compared to the non-resident daily rates. Mr. Berry said he supports the recommendation of the SATSAC.

Shuyu Lee member of Finance Committee – questioned if the commuter lot parking fund was an enterprise fund. Mr. Ledoux said it is not an enterprise fund in the traditional sense as the use of the funds are governed under state law. Mr. Lee asked who will cover maintenance at the lot. Mr. York explained that arrangement will continue as it is now with the town maintaining the parking lot and the MBTA maintaining the tracks and station. The proposed fee increase will make the fund more self-sustaining and better allow for that maintenance. Mr. Lee asked about any capital improvement in the FY17 budget. Mr. York explained that there was funding for a landscaping plan and that proposals to fund landscaping would follow that. Mr. Lee asked if the town was pursuing additional parking. Mr. Berry said the town continues to look at opportunities for additional parking. Mr. Lee asked if we would adjust our prices if other towns adjust their parking prices. Ms. Green stated that we (BOS) cannot include a prohibition on another rate increase for the next 5 years as there could be a totally new board, but we could recommend that as part of our vote tonight.

David Martin, Chair of SATSAC said that the current rates cannot cover the maintenance of the parking lots now and addressed comments on expanding the number of resident stickers and the impact that would have on the revenue of the lot and the ability to fund ongoing maintenance.

Ms. Green moved to approve the recommended increase to parking rates as outlined in the Town Engineer's memo with the recommendation to not increase the rates for 5 years, Ms. Adachi, seconded. All Ayes, all ayes (4-0)

### **Selectmen's Business**

Committee Reappointments – Ms. Green moved to approve committee appointments, Ms. Adachi – seconded. All Ayes (4-0)

Discussion Regarding a Selectmen Cable TV Show – Mr. Berry explained that one of the Board of Selectmen's goals is to increase communication with the public. With that in mind, he is suggesting that the Board of Selectmen host a show on Acton TV every week prior to a Selectmen's meeting. He

introduced Marc Duci, Executive Director, Acton TV. Mr. Duci spoke briefly regarding Acton TV and who they are and what they do. They have 3 channels – Public Access (programs created by the general public), Education (anything with an educational aspect), and Government (anything regarding events that are happening in town – committee meetings, town events, etc.). Mr. Berry suggested that the Selectmen do a taped show every other week with a Board member for about 30 minutes to talk about what is coming up on next week's agenda. The Selectmen would rotate who hosts each show. Mr. Duci said that they liked the idea and suggested having a twitter account so people could send in their questions for the Selectmen to answer while on the air (as a taped program). Ms. Green thanked Mr. Berry and Mr. Duci for this idea. She asked that we include an email option for the questions as well as Twitter as many people who watch Acton TV and who attend our meetings are not familiar with Twitter. Mr. Chang agrees it's a great idea and is supportive of the idea. Ms. Adachi thinks it a very good idea to provide a conversational feedback to the general public. Mr. Duci inquired about when to start. Mr. Berry feels there is no need to wait to start. Next meeting is July 11 so we could have the first show on July 7th. Charlie Kadlec suggested that the taping be available on the [www.actontv.org](http://www.actontv.org) as well. Mr. Duci agreed and said they would get the taped shows on the website as quickly as possible after taping.

Next Steps for Morrison Farmhouse – Mr. Berry made a statement that “no decision is a decision” with regards to the Morrison Farmhouse. He feels that we need to talk about process to get to a place where we get a consensus on what to do with the house moving forward. Mr. Ledoux gave a brief overview of the history of the plans for the farmhouse. Ms. Green, as liaison to Morrison Farm Committee, explained that the Committee had voted to recommend demolishing the house, however other committees and residents have spoken up in opposition to that suggestion. Ms. Green recommends that the Board of Selectmen send out an email to all boards and committees to seek input on what to do with the farmhouse. We can then schedule a discussion on that input at a future BOS meeting. If people feel that public forum is appropriate that could be done as well. Ms. Adachi agrees with getting feedback from all boards and committees. Mr. Chang inquired about the structure of the barn and what the purpose of preserving the barn was. Mr. Berry said he was in favor of a public forum after Labor Day and he supports sending out an email to all boards and committees.

Doug Tindal, member of Morrison Farmhouse Committee – said that the committee has struggled to make the best possible plan for the Morrison property. The committee came to the agreement that the house “needs to go”.

Ann Chang, member of the Morrison Farmhouse Committee commented that she is not feeling that a forum would be appropriate.

Mr. Berry recommended sending out an email to all Boards and Committees and scheduling a public forum outside of regular meeting date for in early September. The Board agreed.

Kelley's Corner Steering Committee Future Role - Mr. Berry said that there had been some discussion about the Kelley's Corner Steering Committee dissolving after Town Meeting rejected the Kelley's Corner zoning warrant article. Mr. Berry feels the Steering Committee should continue though and wanted to discuss possible future roles for that Committee. Ms. Adachi feels as though we should revisit the issue and analyze what went wrong. Ms. Green would prefer that the Board refers back to

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the Steering Committee on how they would like to proceed and if they would like to revitalize their charge. Mr. Chang agrees. Mr. Berry will attend the next meeting and advise that the Board supports their work and their discussions on next steps and their future role.

Board to Award a Bond Bid for Wright Hill and Miscellaneous Equipment – Stephen Barrett, Finance Director, presented a bond award for Wright Hill and Miscellaneous Equipment. He explained that we would receive a blended interest rate of 1.44% and he noted that the Town's bond traded well in the AAA bond market rate. Ms. Adachi moved to approve the sale of \$1,854,040 of General obligation, Ms. Green seconded. All ayes (4-0).

Town Manager Contract - Mr. Chang moved to approve the Town Manager's contract, Ms. Adachi seconded. All Ayes (4-0)

Acton Nursing Services Task Force - Ms. Green explained that the committee's charge has expired but they still have work to do finishing up their final report to the Board of Selectmen. Ms. Green's recommendation is to extend the charge of the task force until the final report is presented to the Board of Selectmen. The Board agreed to that proposal. Ms. Green moved to extend the charge of the Acton Nursing Services Task Force until they present their final report to the Board of Selectmen, Mr. Change seconded. All ayes (4-0).

Ratify Goals and Liaison Assignments – Mr. Berry read the goals but deferred the vote on them until the next BOS meeting when the entire Board would be present.

**Selectmen's Reports:**

Selectmen Reports are included in the agenda packet on docushare. There were no questions.

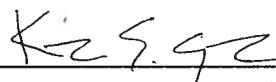
**Consent Agenda**

Ms. Adachi moved to approve consent items 11-24, Ms. Green seconded. All Ayes (4-0)

Ms. Adachi moved to adjourn. Ms. Green seconded. All Ayes. Meeting adjourned at 9:30 PM

Respectfully Submitted,

  
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Lisa Tomyl, Recording Secretary

  
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Katie Green, Acting Clerk