

Town of Acton  
Town Hall Room 126  
Volunteer Coordinating Committee  
June 12, 2017 Minutes for Meeting

**In attendance:**

Charlie Aaronson  
Gregory Hutchins  
Jennifer Querbes  
Xuan Kong  
Hart Millett  
Jean Lane

**Absent:**

Dan Brunelle

**The meeting was called to order at 7:00 pm**

-Discussion of potential online volunteer application form

- Charlie will respond to Janet Adachi who proposed the online format
- What are potential benefits and drawbacks?
- How to develop the form?/ Who will develop the form?

-We had a general discussion and review of open meeting laws as they pertain to interviewing candidates versus exempting individuals who have already been vetted. This may expedite process of forwarding individuals to Board of Selectmen.

**Interviews:**

**Rachel Wulsin for Board of Assessors Associated Member:**

- Property tax lawyer at Wulsin Law, LLP
- Acton resident
- Has knowledge of property tax law and would like to contribute to the community with her skills
- Father, who is a partner at her firm, does have clients who are Acton residents
- Recognizes that she may have to recuse herself should a conflict of interest arise
- Clerked at appellate tax board
- Has taken several MAAO courses (Massachusetts Association of Assessing Officers)

Motion to forward Rachel Wulsin's name to the Board of Selectmen for consideration as an associate member for the Board of Assessors, with the recommendation that the Board investigate further if any possible conflict of interest exists. Motion passed with one abstention.

**Michael Geis for West Acton Sewer Action Advisory Committee:**

- Engineering/ Scientist at MIT Lincoln Laboratory
- Ph.D. in atmospheric chemistry
- Served on a previous Acton sewer committee and has extensive knowledge of the previous research completed by the town
- Does not live in West Acton, but has experience and prior knowledge that may be of assistance to the committee in understanding the complexities of the endeavor

Motion to forward Michael Geis name to the Board of Selectmen for consideration for the West Acton Sewer Action Advisory Committee. Motion passed unanimously.

**Terra Friedrichs for West Acton Sewer Action Advisory Committee:**

- Former member of Board of Selectmen
- BS Electrical Engineering; Masters degree in Finance
- Lives in West Acton; home office is in West Acton
- Feels scientific background would benefit the committee in assessing information
- Frequent attendee of Committee for sewerage Spencer-Tuttle-Flint section of Acton

Motion to forward Terra Friedrichs' name to the Board of Selectmen for consideration for the West Acton Sewer Action Advisory Committee. Motion passed unanimously.

**Applicant not Interviewed:**

**Ann Chang has applied for West Acton Sewer Action Advisory Committee:**

- She has current and past experience on many town committees
- Currently a member on Economic Development Council
- She served on the previous Acton Sewer Action Advisory Committee

Motion to forward Ann Chang's name to the Board of Selectmen for consideration for the West Acton Sewer Action Advisory Committee. Motion passed unanimously.

**Minutes:**

Motion to accept the Minutes for May 22, 2017. Motion passed unanimously.

**Committee Member Reappointment for 2017:**

Xuan was able to contact all individuals eligible for reappointment successfully.

**Committee responsibilities for next year:**

Greg- Chair  
Charlie- Recommendation Composer  
Jennifer- Clerk  
Xuan- Technology Engineer

**Next Meetings:**

**June 26, 2017**

**July 10, 2017**

**Motion to adjourn the meeting at 9:00 pm. Motion passed unanimously.**