

**ACTON COMMUNITY HOUSING CORPORATION**  
**Minutes, Monday, June 19, 2017, Room 126, Acton Town Hall**

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on, at 7:30 PM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Bernice Baran, Jennifer Patenaude, Laura Plaskon, and Associate Member Corinna Roman-Kreuze.

Guests: Pat Clifford, Liz Rust, and Jonathan Crafts

**Members shared remembrances of our late colleague and ACHC founder, Betty McManus. We voted to contribute \$1,000 to the Doli Atamian Fund in her memory.**

Nancy Tavernier, Chair, called the meeting to order at 7:30 PM. Bernice Baran was appointed Clerk for the meeting. Corinna Roman–Kreuze was appointed a voting Member for this meeting.

**I. Minutes** of the Meeting on 5/15/2017 were read and approved.

**II. Financial Report**

There was no Financial Report. Ms Patenaude stated that the Cambridge Savings Bank Acton branch is closing but there is still an office in Concord. Decision was to maintain our funds in CSB as Acton Town funds are held there.

**III .Administration**

Elections were held with results as follows:

Nancy Tavernier – Chairman

Jennifer Patenaude – Treasurer

Bernice and Lara Plaskon – Co-Clerks

Vice Chair was left open until Bob Van Meter is present

**IV. Updates**

**Martin St. Development** – The marketing of the units has begun.

**Regional Housing Services** – Liz Rust, Director, RHSO, reported that the Selectmen have approved the three year inter-municipal agreement. The office will move to Knox Trail in Acton this summer, although the building is owned by Concord. Ms. Plaskon is facilitating the resale of the Willow Central unit, closing scheduled for July.

**Powder Mill Place** – A committee has been formed in Maynard to work out the details for the LIP application.

**Cherry Ridge** – The ground has still not been dry enough to do soil testing.

**Rules for Condo Association at Willow Central** – Condo Association members have met to formalize rules for maintenance of the exterior. ACHC paid \$487 for the legal fees.

#### **V. Old Business**

**446 Mass Ave.** – the developer is working on including units for independent living for special needs adults in the proposal.

#### **NEW BUSINESS**

**Craftsman Village** – Sotir Papalido presented information about a 40B proposal for 184 Main St. The plan is for two buildings with a total of eight townhouses, including two affordable units. They will have three bedrooms, two and a half bathrooms, a two car garage, and attic with a total square footage of about two thousand square feet. The area has sewer services and is walkable to the train station. He and Mark O'Hagan, the developers, have met with the Design Review Board and are incorporating their recommendations into the plan, including moving the frontage area further back from Main St. He has also met with Department Heads but not yet with the Engineering department. Mr. Crafts, an abutter, expressed concerns about drainage and traffic issues. Mr. Papalido expressed willingness to provide attractive landscaping and to discuss neighbor concerns at the Public Information meeting which has been scheduled for June 21<sup>st</sup>.

ACHC members voted to support the proposal, contingent on no major issues at the public information session and authorized Ms. Tavernier to draft a letter indicating approval to the Board of Selectmen and to sign the LIP application. Members also voted to support the request for the appraisal waiver which also needs to be approved by the Board of Selectmen.

**Capital Improvement Request** – A request for financial assistance to replace a section of vinyl siding at 212 Central St. was approved in the amount of \$640.

The meeting was adjourned at 8:45PM. The next meeting is scheduled for July 10<sup>th</sup>.

#### **STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING:**

Agenda for meeting of 6/19/2017  
Minutes of 5/15, 2017  
Materials for Development at 184 Main St.  
40Bs in Pipeline for 2017 Document  
Request for Capital Improvement Funds

