

ACTON HOUSING AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
68 WINDSOR AVENUE, ACTON MA 01720  
MINUTES  
April 10, 2017

Present: Bernice Baran, Ryan Bettez, Nancy Kolb, and Robert Whittlesey  
Also Present: Kelley Cronin

Mr. Whittlesey called the meeting to order at 4:00 p.m. and explained the rules of the meeting.

1. The Board reviewed the minutes of the previous meeting. Ms. Baran made a motion which was seconded by Mr. Bettez and unanimously voted in the affirmative to:

***Approve the minutes of the March 28, 2017 meeting.***

2. Ms. Cronin reminded the Board that the MA NAHRO conference was in May and asked if anyone wanted to attend. Ms. Cronin reviewed the letter she wrote in response to the Performance Management Review. Ms. Cronin let the Board know there was a new community garden available to Acton residents. Ms. Cronin said that there were some residents at Windsor Avenue who planted vegetables in pots because there are no garden areas available. Some had too many pots on decks last year and Ms. Cronin was concerned about the weight. She asked the Board if they would approve using AHA money to assist some residents with purchasing plots which have an annual fee of \$60. Mr. Bettez made a motion which was seconded by Ms. Baran and unanimously voted in the affirmative to:

***Authorize the Housing Authority to pay the fee to the Town of Acton for community gardens for Windsor Avenue residents.***

3. Ms. Cronin reviewed the quote for the installation of an asphalt pad and fence for a new dumpster at McCarthy Village. This is the first project that the Regional Capital Assistance Team (RCAT) has coordinated for the AHA. They solicited quotes for the project. Ms. Kolb made a motion which was seconded by Ms. Baran and unanimously voted in the affirmative to:

***Authorize the Acton Housing Authority to enter into a contract with The Fence Man for project no. 002057 in the amount of \$9165.42 to install an asphalt pad and fence for a dumpster at McCarthy Village, 1-2 Sachem Way.***

4. The Board discussed the next steps for the Community Preservation Committee and development opportunities in Town. Ms. Baran updated the Board on Acton Community Housing Committee activities.
5. Mr. Whittlesey made a motion which was seconded by Ms. Kolb and unanimously voted in the affirmative to:

***To adjourn the meeting.***

Respectfully submitted,

Kelley A. Cronin  
Executive Director

Attachments to the April 10 meeting:

Minutes of the March 28, 2017 meeting, Letter to State in response to Performance Management Review, MA  
NAHRO Conference Agenda, Bid from The Fence Man, E-mail from RCAT regarding bid