

Town of Acton
Town Hall Room 121
Volunteer Coordinating Committee
September 25, 2017 Minutes for Meeting

In attendance:

Gregory Hutchins
Charlie Aaronson
Jennifer Querbes
Hart Millett
Xuan Kong

Meeting called to order at 7:00 pm

-Motion made and seconded to accept the minutes for September 11, 2017. Motion passed unanimously.

-Brief discussion about applicants being appointed by Board of Selectmen tonight.

VCC will attend Board of Selectmen(BoS) meeting on October 16, 2017. VCC would like to review with BoS our scope of responsibilities. The VCC feels that the following aspects have been performed well:

- Understand motivation and interest of an applicant
- Determine applicant's relevant experience
- Confirm potential schedule/time restrictions that prevent an applicant from meaningfully participating in the committee meetings
- Inquire with applicant about his/her skills, training, occupation, and other relevant qualifications

The VCC requires some clarification with the following, in relation to our scope of responsibilities:

- Assessing applicant's potential conflict of interest
- Assessing applicant's ability to work well within the established committee
- Assessing an applicant's preconceived ideas about committee outcomes
- Assessing an applicant's potential biases

Charlie will develop a draft of memo to send to Board of Selectmen regarding clarification on our scope of responsibilities.

William Alesbury for 53 River Street Master Plan Special Committee:

- Acton resident thirty-nine years
- Property overlooks 53 River Street

- He has served on multiple town committees
- He is well-known to Peter Berry and other town committee members who feel he does not have a sufficient conflict of interest to disqualify him from serving

Motion to forward William Alesbury's name to Board of Selectmen for consideration to 53 River Street Master Plan Special Committee. Motion passed four in favor, one abstention.

William Hill for Acton Open Space Committee:

- Acton resident thirty-one years
- Served on Acton Conservation Commission 1991-1997 (Chair 1993-95)
- Attorney; construction law
- Experience with non-profits
 - Leadership in Appalachian Mountain Club Board of trustees
 - Pro bono work for Acton Conservation Trust
- Available to attend meetings regularly

Motion to forward William Hill's name to Board of Selectmen for consideration to Acton Open Space Committee. Motion passed unanimously.

Dennis Caristi for Acton Sidewalk Committee:

- Acton resident for nine years
- Unable to drive due to disability
- Passionate about sidewalks
- Bachelor of Science in Public Health
- Retired; experience coding/ developing software, databases
- Some potential difficulty getting to-and-from meetings in the evening

Motion to forward Dennis Caristi's name to Board of Selectmen for consideration to Sidewalk Committee. Motion passed unanimously.

Motion to adjourn meeting at 8:26 pm. Motion passed.