

**ACTON COMMUNITY HOUSING CORPORATION**  
**Minutes, Monday, January 22, 2018 Room 126, Acton Town Hall**

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on January 22, 2018 at 7:30 PM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Bernice Baran, , Laura Plaskon, Jennifer Patenaude, and Bob Van Meter and associate members Corrina Roman –Kreuze and Dan Buckley.  
Guests: Joe Levine, David Honn, and Michaela Moran

Nancy Tavernier, Chair, called the meeting to order at 7:30 PM. Bernice Baran was appointed Clerk for the meeting.

**I .Minutes** from the meeting of November 27, 2017 were read and approved.

**II. Financial Report**

Ms. Patenaude presented the Financial Report. The 2017 Audit was approved. Balances are as follows:

Checking Account \$2,859.69

Savings Account \$225,312.84

Ms. Tavernier reported on the gifts from the Steinberg-Lalli Foundation of \$5,000 and from Fidelity Charitable fund of \$50.

Ms. Patenaude and Ms. Tavernier have reviewed the report. ACHC voted to accept the Report.

**I. Updates**

**Regional Housing Services Office** – Some of RHSO member towns are using the ACHC infographic as models for creating similar ones. 90% of the annual self declarations have been received. The town of Wayland has joined the coalition.

**Current Developments –**

**Martin St.** – Construction has begun. Two of the historic homes will be moved; one will be destroyed.

**Post Office Square** – Some of the units are framed.

**Powder Mill** – The Public Information session in Maynard was well attended. Maynard has hired Judi Barrett to help with the financial analysis.

**184 Main St.** – DHCD has sent its letter of project eligibility to the developer.

**446 Mass Ave.** – The LIP application has been sent to the Board of Selectmen and DHCD. The

invoice from Common Ground for previously committed funds has been received.

**School St.** – Habitat for Humanity is moving ahead with the renovation of the duplex purchased from the town for \$1 contributed by ACHC to ensure its eligibility for CPA funds for the project.

#### **IV. Old Business**

**146 Prospect St.** –Joe Levine presented his LIP application for four, 4BR homes to be built on this property. These include one four bedroom affordable. The unit square footage will be 2200 square feet. A Public Information session was held in December. As previously members were favorable to the plan and voted to sign the LIP application and support Mr. Levine’s request for a waiver from a full appraisal at this time. This will be presented to the Selectmen on February 5<sup>th</sup>.

#### **New Business**

**Annual Report** – This is now complete.

**Finance Committee** – Ms. Tavernier and Ms. Cronin will present information about affordable housing programs to a finance Committee on 1/23.

The meeting was adjourned at 8:30. The next ACHC meeting will be on Monday, February 26, at 7:30 PM at the **Public Safety building**. The location is being changed to accommodate the presentation of two proposals – Piper Lane and Elm St.

#### **Statements of Documents Presented at the Meeting**

Agenda, Meeting on 1/22/2018

Minutes, 11/27/17

Letter from Steven Steinberg

Letter from Fidelity Charitable Fund

Invoice from Common Ground

Statements re CHAPA Municipal Engagement Initiative

